



NEWSLETTER FOR ORGANISERS OF DOCTORAL COURSES

December 2020

The year 2020 is coming to an end - a year that has offered unexpected turns that in many ways have affected every single one of us, both professionally and personally. A strain that has also shown that we have a fantastic ability and strength to adapt, find new ways and collaborate to carry out what we are committed to. I think we all have gained new knowledge and experiences that we can bring into the work for 2021. Thank you for all your time, effort and adjustments to the circumstances during this extraordinary year!

Deadlines for doctoral courses planned for the autumn of 2021

The following deadlines apply for courses planned for the autumn semester:

Course syllabi

Monday 22 February: submission (via KIWAS) of course syllabi (new or revised) for courses that are to be advertised in the **course catalogue** for the autumn semester (HT21). Please note: no revision is needed if the current syllabus is still up-to-date.

Monday 10 May: submission of course syllabi (new or revised) via KIWAS for courses to be given within the **research schools**

Course occasions

Monday 15 March: entering of course occasions in KIWAS for courses that are to be advertised in the course catalogue for the autumn semester (HT21).

Monday 31 May: submission of list of planned courses (in template) for courses to be given within the **research schools** during the autumn semester (HT21).

Applications for funding

Monday 22 February: submission of application for funding for **freestanding courses** (i.e. not within a doctoral programme), see <https://staff.ki.se/applying-for-funding-of-freestanding-doctoral-courses>

Are you preparing a course that fits within one or several doctoral programmes? Please contact the appropriate [doctoral programme](#) if you plan a course for the autumn semester 2021, or later.

For full information about deadlines, see: <https://staff.ki.se/current-deadlines-related-to-doctoral-courses-and-activities>



Reminder to write a decision on deviation from syllabus

Remember to fill in a template for decision about deviation from the syllabus if you have given your course remotely while the syllabus indicates on-campus activities. Only a short description is required and you can use [EduSign for an electronic signature](#). See instructions and template: <https://staff.ki.se/deviation-from-course-syllabus-due-to-covid-19> (please make sure to download the latest template version from the web site as an update has been done recently).

You can do this retroactively for the autumn 2020 courses and proactively for the planned spring 2021 courses.

Inspiration and tips for teaching via Zoom

Some of you have probably already come across the inspirational seminars **How to VaVaVoom your Zoom** by the educator/storyteller Katrice Horsley. There are five 10-20 minutes seminars in the series on different themes:

Lesson 1: [Using your space and face!](#)

Lesson 2: [Creating and constructing material](#)

Lesson 3: [Using your Voice](#)

Lesson 4: [Taking the Despair out of your Screen Share](#)

Lesson 5: [Memorising Material](#)

About Katrice Horsley: <https://www.narrative4change.com/>

Distance Teaching and Learning at KI

Check the page <https://staff.ki.se/distance-teaching-and-learning> now and then for updates, now for example about the use of Padlet and about availability in teaching (i.e. making teaching more accessible to all students).

Sign up for a **seminar about Active Online Learning** on January 21: <https://news.ki.se/active-online-learning>

Happy Holidays and best wishes for the new year!

Kind regards,

The [Course and Programme Committee](#) through Anna Gustafsson, Administrative Officer.

Did you miss out on the previous newsletter? You can find past issues of the newsletter on the web:

<https://staff.ki.se/newsletter-for-organisers-of-doctoral-courses>

If you wish to unsubscribe from this newsletter, please notify us through doctoralcourses@ki.se

