## Half time review (More information: staff.ki.se/half-time-review) Appr. 2 months ahead: Appr. 5 weeks ahead: Min. 2 weeks ahead: Write half time report Half-time review Notify the Committee Send documents (see web) department: to committee **Doctoral** Submit form 5 Doctoral student Literature student (see web) Bring review through and supervisor: gives form 5 iThenticate Discuss comments from committee comments Follow-up (+ revise) ISP Discuss: Approve ISP 1) Scientific writing Open new version of ISP Principal 2) Ethical issues (Keep revision mode open and supervisor until after the seminar) Find a suitable recommendations half-time committee **Establish ISP Notice comments** Sign form 5, part 1 from committee Study Attest director Sign the form (Form in Ladok 'n part 2) Register in Ladok Admini-Advertise at strator department File form 5, copy to student