|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| KI-Logo_pos_sv | Byte av institution  *Changing department*  Doctoral education ⏐ *Utbildning på forskarnivå* | | | | |
|  | | | | | Dnr: |
| Doctoral student | | | | | |
| Name (family name, first name) | | | | Personnummer | |
| E-mail | | | Phone number | | |
| Starting date of doctoral education at KI | | Planned degree  Ph.D.degree (Doktorsexamen)  Licentiate degree (Licentiatexamen) | | | |

14

Departments

|  |  |
| --- | --- |
| New department | Department doctoral student is leaving |
| Date for the change of department: | |

|  |  |  |
| --- | --- | --- |
| Huvudhandledare⏐*Principal supervisor* | | |
| Name | | E-mail |
| *D*epartment / unit or group | Phone number | |
| Appointed as principal supervisor in conjunction with the change of deparment (attach a green light application) | | |
| Already apponted as principal supervisor. Starting date: | | |
| Bihandledare⏐*Co-supervisor(s)* | | |
| Co-supervisor 1 | Supervisor responsibility        % | |
| KI department - or name of university if other than KI | E-mail | |
| Appointed as co-supervisor in conjunction with the change of deparment | | |
| Already apponted as co-supervisor. Starting date: | | |

|  |  |
| --- | --- |
| Co-supervisor 2, if any | Supervisor responsibility        % |
| KI department - or name of university if other than KI | E-mail |
| Appointed as co-supervisor in conjunction with the change of deparment | |
| Already apponted as co-supervisor. Starting date: | |

|  |  |
| --- | --- |
| Co-supervisor 3, if any | Supervisor responsibility        % |
| KI department - or name of university if other than KI | E-mail |
| Appointed as co-supervisor in conjunction with the change of deparment | |
| Already apponted as co-supervisor. Starting date: | |

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|  |  |
| --- | --- |
| KI-Logo_pos_sv | 2/2  Byte av institution  *Changing KI department* |

**Signatures supervisors**

|  |
| --- |
| Date Principal supervisor  *[or EduSign]* |
| Date Co-supervisor 1  *[or EduSign]* |
| Date Co-supervisor 2  *[or EduSign]* |
| Date Co-supervisor 3  *[or EduSign]* |

Signature doctoral student

|  |  |
| --- | --- |
| Date | Signature  *[or EduSign]* |

Director of doctoral studies⏐***Studierektor***

|  |  |
| --- | --- |
| I endorse the decision to admit this doctoral student to our department for continuation of doctoral studies.  *Jag tillstyrker beslutet att anta denna doktorand till vår institution för att fortsätta forskarstudierna.* | |
| Date | Signature, study director [or EduSign] |

**Head of department**⏐**Prefekt**

|  |
| --- |
| A new doctoral position is hereby established at our department, to which this doctoral student is admitted. The proposed supervisors are appointed.  I confirm that our department now are responsible for the financial support for this doctoral student.  *Härmed inrättas en doktorandplats på vår institution till vilken denna doktorand antas. Föreslagna handledare utses.*  *Jag bekräftar att därmed har vår institution ansvar för doktorandens försörjning.* |
| DateSignature, head of department Printed name or stamp [or EduSign] |

The old department sends all relevant documentation regarding the doctoral student to the new department.

After the decision, a copy of this decision is sent to the old department.

Note: When changing a department, a new individual study plan (ISP) must be established: <https://staff.ki.se/change-of-department>