



Department of Global Public Health

Checklist for climate impact on air travel

This document is to be completed by the employee and emailed to info.gph@ki.se prior to your trip.

GPH employees are encouraged to travel by train when possible. Domestic trips shorter than 500 kilometres (such as Gothenburg) should be by train. You may book a first-class train ticket if you need to work during most of the train journey.

When planning your trip, particularly when traveling by air, try to combine your visit with lectures, conferences, and other work at the destination or nearby as this will reduce the number of trips. For questions, email the GPH Environment and sustainability representative Ann Liljas at ann.liljas@ki.se.

<i>Checklist for trips by airplane</i>	<i>Your answers:</i>
Name of traveller:	
Travel dates:	
How many days will you be away?	
City of departure (e.g. Stockholm):	
Destination (if several, list them in the order you will visit them):	
Approximate distance to destination in kilometres:	
If multiple destinations, report distance between the other destinations here:	
<i>Justification for travelling</i>	
Comment on to what extent the trip is necessary, highly facilitates the undertaking of funded research, fulfils contractual duties, or allows for	

work which strongly benefits from not being done remotely:	
What does the trip involve? Select all that apply:	<ul style="list-style-type: none"> <input type="radio"/> Meeting <input type="radio"/> Conference <input type="radio"/> Project management <input type="radio"/> Job interviews <input type="radio"/> Teaching/lecturing <input type="radio"/> Examination of student <input type="radio"/> Deliver/attend training or course <input type="radio"/> Data collection <input type="radio"/> Fieldwork <input type="radio"/> Laboratory activities <input type="radio"/> Other _____
If only one option applies, what additional work could you potentially do, in full or part, during your trip?	
Is there any work that you could perform on behalf of your colleague(s) at the destination?	
Any other comments:	

I am aware of the climate impact of air travel and have therefore justified why this trip is necessary.

Email completed form to info.gph@ki.se.