



NEWSLETTER FOR ORGANISERS OF DOCTORAL COURSES

June 2021

Teaching during the autumn of 2021

The KI President has decided on a return to campus starting from the autumn term 2021, provided that the situation with the spread of COVID-19 does not lead to a change of the decision. Follow the updates on the following page: <https://news.ki.se/information-for-staff-and-students-regarding-covid-19>

Course directors of doctoral courses can plan for a **return to campus** (with readiness to go back to distance teaching if the situation changes) or a **hybrid** form where some parts take place online and others on campus, or plan completely for **distance teaching**. In case of doubt, consult the current doctoral programme, research school or the Course and Program Committee (depending on who is funding the course).

Information about the current situation is continuously updated on the following pages:

[Information for staff and students regarding COVID-19](#)

[Information about education regarding corona](#)

[Consequences of the COVID-19 pandemic on KI's doctoral education](#)

Deadlines for courses offered during the spring of 2022

The following deadlines apply for course to be offered during the spring semester of 2022 and advertised via the course catalogue (or planned within the research schools):

- **Submission of new or revised course syllabi via KIWAS: Thursday 2 September** (for research schools: Thursday 28 October)
- **Submission of course occasions via KIWAS: Thursday 16 September 2021** (research schools submit their planned course dates in the template provided for the purpose)
- **Application for funding from the Course and Programme Committee: Thursday 2 September** (This applies to freestanding courses. Courses to be given within a doctoral programme, please contact the appropriate programme: <https://staff.ki.se/doctoral-programmes>.)

More information to be found on:

[Current deadlines related to doctoral courses and activities](#)



Additional funding for courses within international collaborations

To support international cooperation, the Course and Programme Committee has adjusted and somewhat extended the possibility to apply for additional funding for KI doctoral courses that are given within an international collaboration. Additional costs refer to travel, visa and accommodation costs for outgoing KI doctoral students and KI postdocs, or housing and certain representation costs for incoming course participants.

The adjustment essentially means that it is now also possible to apply for this additional funding when a course is given at KI (not only abroad), provided that there is an arrangement between KI and the partner institution(s) to circulate the responsibility, as well as the costs related to arranging the course on site. The application is made by the course organiser.

Read more on:

[Applying for funding for additional costs for KI courses in international collaborations](#)

For courses planned for spring 2022, send your application no later than **Thursday 2 September**.

Change regarding admission to courses

Starting from next admission period, for courses to be given during the spring semester of 2022, only applicants who are either **doctoral students** (at KI or other universities) or **have a PhD degree** can be admitted. This decision has been taken by the Committee for Doctoral Education and is part of our effort to reduce the risk of “*skuggdoktorander*”, i.e. people that are in a doctoral student-like situation without being admitted to doctoral education. The decision does not affect courses that have separate admission procedures for doctoral students and master students but are co-taught.

This change has been updated on the web page about [eligibility aimed at applicants](#).

Definition of the applicant category “Postdoc at KI”

From time to time, we get questions from course organisers about how to define the applicant category “postdoc at KI”, as it is not crystal clear. We have agreed with KIPA on a definition to be used when handling applications for doctoral courses. This definition is available via a link from the course catalogue:

[Eligibility and selection for doctoral courses](#)

Let us know what you think about Mentimeter

Since KI procured a Mentimeter license at the beginning of the year, many have tried the tool as part of teaching, meetings, for evaluation purposes or otherwise. The KI unit Teaching and Learning (TL) is running a short evaluation to find out what KI users think about Mentimeter, to be used for decisions on possible extension of the procurement. Share your experience!

[Link to Mentimeter evaluation](#)



Activity evaluation

A Mentimeter template has been developed for evaluation of educational activities other than courses. The template can easily be downloaded and adjusted to the specific activity.

This means that the organisers from now on can run their activity evaluations independently, without consulting the Evaluation Unit (as was done before).

[Activity evaluation and analysis](#)

Call for pedagogic course development project proposals

To enhance the quality of education at KI and support competent and committed teaching teams in their development of courses using modern pedagogy and digital tools, the Course and Programme Committee announces funding to be used during 2021/2022.

[Read more about the call and how to apply.](#)

Last day for application is **20 August**.

Call for assignment as pedagogical ambassadors

Are you interested in taking the role as a pedagogical ambassador to stimulate pedagogical development in doctoral courses? You will be part of a pedagogical network and have support from the unit for Teaching and Learning (TL). Compensation of approximately 10% full-time at KI will be provided for one year.

[Read more about the project and how to apply.](#)

Last day for application is **20 August**.

Courses to enhance your teaching skills

Teaching and Learning (TL) offers a range of courses aimed at teachers and other course organisers:

[Courses to enhance your teaching skills](#)

[Higher Education courses](#)

Kind regards,

The [Course and Programme Committee](#) through Anna Gustafsson, Administrative Officer.

Did you miss out on the previous newsletter? You can find past issues of the newsletter on the web:

<https://staff.ki.se/newsletter-for-organisers-of-doctoral-courses>

If you wish to unsubscribe from this newsletter, please notify us through doctoralcourses@ki.se

