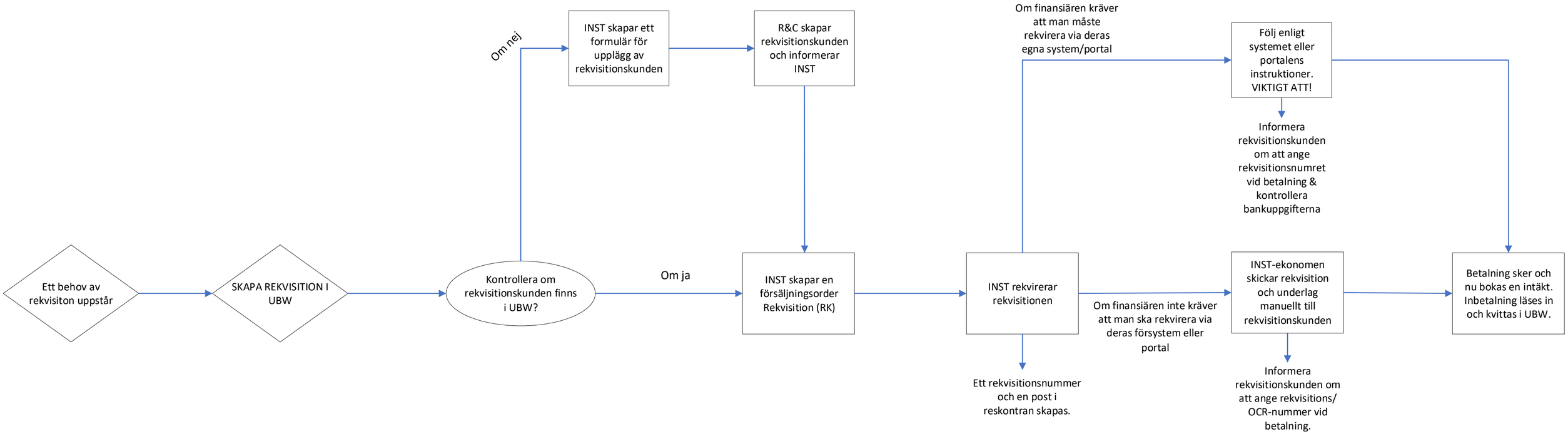PROCESSFLÖDE FÖR REKVISITION